

ALTERNATIVE TO EXTERNAL SUSPENSION
2006 – 2007 SCHOOL YEAR

PROGRAM OVERVIEW

The district has planned several enhancements to the delivery of AES services. In order to facilitate the enhancements, we are consolidating service sites from 21 zone aligned to 4 area aligned sites. By doing this, we will be able to offer transportation to all parents. The staffing model has been refined to include an Assistant Principal as well as a Behavior Specialist and a Security Specialist. This will allow for more and more direct service to assigned staff and students. Other enhancements will include: new intervention strategies, transition services, and a greater degree of technology (a wireless cart is being provided for each site).

The four sites are:

NORTH AREA:

Program Hours:

9:15 AM – 3:15 PM

This site is not yet ready. The program will begin operation at the parent location:
Cypress Run
Education Center

Drew Family Resource Center

2600 NW 9th Court
Pompano Beach, Florida 33060

Principal: Mr. Jack Vesey
Cypress Run Education Center

Site Administrator:
Mr. Walter Cooper, Assistant Principal

Telephone Number: 754 321-6500

Fax Number: 754-321-6540

Email address:

walter.cooper@browardschools.com

NORTH CENTRAL AREA:

Program Hours:

7:30 AM – 2:30 PM

Lauderdale Lakes Middle School

3911 NW 30th Avenue
Lauderdale Lakes, Florida 33309

Principal:

Site Administrator:
Mr. Perry Egelsky, Interim Assistant Principal

Telephone Number: 754-322-3500

Fax Number: 754-322-3585

Email address:

perry.egelsky@browardschools.com

SOUTH CENTRAL AREA:

Program Hours:

9:30 AM – 3:30 PM

Pine Ridge Education Center

1251 SW 42nd Avenue
Fort Lauderdale, Florida 33317

Principal: John D. Kelly

Site Administrator:

Mr. Jon K. Feldman, Interim Assistant Principal

Telephone Number: 754-321-7250

Fax Number: 754-321-7290

Email address:

Jon.Feldman@browardschools.com

SOUTH AREA:

Program Hours:

7:15 AM – 2:15 PM

Miramar High School
3601 SW 89th Avenue
Miramar, Florida 33035

Principal: Ms. Deborah Davey

Site Administrator:

Ms. Linda A. Walker, Assistant Principal

Telephone Number: 754-323-1350

Fax Number: 754-323-1480

Email address:

Linda.walker@browardschools.com

PROGRAM OPERATION

Coordination:

One school, within the Area, takes the lead in terms of coordinating the program.

This coordination includes:

- developing community partnerships.
- maintenance of budget.
- hire, direct and evaluate program staff.
- scheduling of students (can delegate to program staff).

- food service (as determined by all participating schools).
- communication with participating schools and partners.
- overall participation records, registration form

Student Placement:

- Students are offered placement in the program for a period comparable to the anticipated length of suspension, as per the district discipline matrix. This may be influenced by the availability of space.
- This is a voluntary program for non-IDEA students. Therefore, parents may choose to decline. If so, it is recorded as such on the district's computer system and the student receives the external suspension (see record keeping).
- The AES program may serve as a means of providing a Free Appropriate Public Education (FAPE) for IDEA-eligible students. When FAPE is provided the days do not count against the 10 day maximum removal from an educational program without the provision of FAPE. If an IDEA-eligible student does not attend the AES program and FAPE is provided, it is recorded as an unexcused absence (not as an external suspension). It is important that the attendance and non-attendance of IDEA-eligible students be coded correctly so that data accurately reflects compliance with federal law.

Parents:

A parent may request that a child attend an alternate AES site that may be more conducive to providing transportation or meeting the child's unique needs. This is acceptable on a space available basis and with prior approval of the alternate program.

Some programs offer a reduced AES assignment if the parent agrees to attend parenting classes. These are offered by the Project BLAST counselors assigned to each AES program.

Services:

- Direct instruction, tutoring, other academic assistance (class work usually sent from home school with additional skill work available for support as needed).
- Counseling (individual and/or group) provided by school counselors, family counselors, therapists, social workers, mentors, or graduate students.

Project BLAST counselors from the Prevention Services/Safe and Drug Free Schools Department are also assigned to each program in order to target recidivism. BLAST Counselors can assist with follow-up at the home school, parent classes and training.

- Social Skills/Conflict Resolution instruction.
- Prevention activities in the areas of violence, drugs, gangs, etc.
- Direct communication with parents (counseling, etc. as needed).
- Referrals to community agencies.

Record Keeping:

- It is the responsibility of each participating school to enter the appropriate coding on the district computer per student. These records should be accurately maintained and updated as necessary. The lead school or program may request a screen print of the C-26 panel as verification of coding.
- Each individual school is also responsible for initial parent contact and registration.
- Schools also track follow-up information which may include other interventions, family involvement, conferences, other disciplinary action, etc.

Staffing Model:

Each program will be staffed by:

- Assistant Principal
- Behavior Specialist
- Security Specialist
- 4 Teachers (at least one must be ESE certified)
- Clerical

Transportation Plan:

Transportation will be offered to all students who participate in the AES program. The District Transportation Department has set up a transportation plan built around a depot stop model. Buses will stop at each designated pick up point each day, at the appointed time. These stops will occur regardless of whether or not the transportation department actually expects students to be at the stop. Discreet stops are being identified to serve our elementary student participants, although, based on parent decision, elementary students may access the bus at any of the depot stops along the route. For a special needs students requiring equipment or other please email the student's information to the Terminal Liaison

and copy Ms. Cecile Champclaux. Transportation requires 48 hours notice (the reason for the 48 hrs is because we will have to create a bus stop and perhaps find the right bus) to meet these special needs.

The Transportation Process:

After completing the student disciplinary conferencing, gaining parent agreement as to accepting assignment to the AES site, and affirming that space is available in the Area AES site, the sending school will complete the assignment packet.

- The packet should include a district bus assignment card. This card should be filled out at the sending school and should identify the depot stop selected by the parent, as well as the days the student will be riding the bus. (We are intending to automate this process for schools during the 1st quarter of the 2006 – 2007 school year). This card shall function as the bus pass for the student to show the driver upon boarding the bus. The form should be produced in duplicate so the student/parent can hold on to one and one can be given to the driver.
- The sending school should call or email their designated Area Transportation Coordinator to share the information that a student was assigned to the AES program. The transmitted information should include: student name, designated depot stop, and scheduled dates accessing transportation. This will function as a complimentary notification but the bus will stop at each designated stop, at the appointed time, each day.
- All District Code of Conduct expectations will be in place. Inappropriate behavior on the bus may cause the student to lose the opportunity to participate in the AES program and cause the original suspension to be put into force.
- Parents, Guardians, or designated adults may continue to drop off / pick up students. Students must be signed in by the adult dropping them off (students **may not** be dropped off without being signed in).
- Students with drivers' licenses **may not** drive to the AES program. They **must** be either dropped off by a parent (and signed in and out) or avail themselves of district bus transportation.

Transportation Coordinator:

NORTH AREA:

Vicky Habersham

Telephone Number: 754-321-4000

Fax number: 754-321-4040

Email address: Cab Email

NORTH CENTRAL AREA:

Vicky Habersham 754-321-4000 (1000 bus)

Fax number: 754-321-4040

Bloneva Fulmore 754-321-4050 (5000 bus)

Fax number 754-321-4090

Sandra Burrows 754-321-4480 (2000 bus)

Fax number: 754-321-4540

Email address: Cab email

SOUTH CENTRAL AREA:

Sandra Burrows

Telephone Number: 754-321-4480

Fax number: 754-321-4540

Email address: Cab email

SOUTH AREA:

Bessie Postel

Telephone Number: 754-321-4100

Fax number: 754-321-4140

Email address: Cab email

Program Dress Code:

- Students must dress according to the SBBC Code of Student Conduct. Students being sent from a home school with a unified dress code must dress as if they were attending their home school.
- All District Code of Conduct expectations will be in place. Inappropriate dress may cause the student to lose the opportunity to participate in the AES program and cause the original suspension to be put into force.

APPENDICES

- I. PROGRAM MATRIX
- II. DATA ENTRY SYSTEM
- III. FLOWCHART
- IV. POSITION DESCRIPTIONS
- V. SCENARIO
- VI. SAMPLE LETTER TO PARENTS
- VII. SAMPLE SCHEDULE
- VIII. SAMPLE BUS PASS
- IX. Q & A

